

AR-50-71; Rev. 76

APPLICATION FOR RECORDS RETENTION SCHEDULE

OFFICE OF THE SECRETARY OF STATE DEPARTMENT OF ARCHIVES AND HISTORY RECORDS MANAGEMENT DIVISION

INSTRUCTIONS: See Publication No. 76-RM-! for instructions on completing this form. Forward signed original to Department of Archives and History, Records Management Division, 330 Capitol Avenue, Atlanta, Georgia, 30334, Attention: Scheduling Section. FOR AGENCY USE FOR RECORDS MANAGEMENT USE 1. Agency Address Georgia Department of Education Application Date **Application Number** Office of Administrative Services Division of Fiscal Services Grants Management Section Application Number Date Completed 205 Butler Street, 1570 Twin Towers East 6 1987 JUN 2 1986 Atlanta, Georgia 30334 2. Person to Contact Working Title Telephone Number Donald L. Moore Senior Grants Administrator 656-2441 3. Action Requested a.

Establish Retention Schedule; record will continue to accumulate. b. Dispose of present accumulation; no further accumulation anticipated. 4. Dates of Series 5. Records Series Title (followed by title used in office; if different) Earliest Latest 7/82 Annual State Audits Present 6. Division and Office Function What is the function of the Division and the Office in which this record series is created? The Grants Management Section was authorized in March 1981 as a Section within the Fiscal Services Division to perform the function of resolving fiscal aspects of audits, including the reclaim of funds (state or federal) related to audit exceptions. This file contains the following documents (include form numbers and titles, if any): 7. Record Series Description Documents relating Resolving audit questions, including reclaiming funds related to audit exce The annual state audit as published by the Georgia Department of Audits and Accounts for 187 School Systems, 16 Cooperative Educational Services Agencies (CESA's), 46 or more county and regional libraries, and independent vocational technical schools. Included are: (a) audit, (b) copies of the auditor's workpapers to support questioned cost(s), (c) correspondence to departmental program managers, local School Systems, CESA directors, libraries, and vocational technical schools, and (d) copies of correspondence to the Accounting Services Section to deposit any refund(s), including copy of check(s). File is arranged: Alphabetically by School System name, counties first, followed by city systems, CESAs, counties for libraries, and independent vocational schools. How often are records referred to which are: 8. Monthly Reference Rate One to six months old ______; Seven to twelve months old ______; Thirteen to twenty-four months old No_experience twenty-five months and older No experience 9. Annual Rate of Accumulation of Records Letter-size drawers _____; Legal-size drawers _____; Shelves _____; Other (specify) ___

(Over)

X If not where is			mont or recipient aconcy				
ji flot, where is	If not, where is it? State Audit Department or recipient agency b. Does the series contain confidential information requiring security handling? If yes, site law or regulation.						
X	— — — — — — — — — — — — — — — — — — —		Trequiring section full familiary in you, site fair or regulation				
X c. Is this a vital re							
X d. Does this series							
e. When one or tw			necessary to keep the entire file for a long period, could	these			
			ublished? If yes, attach copy,	· · · · · · · · · · · · · · · · · · ·			
a. Is the informat	-		nalyzed and/or recorded in a summarized report?				
X If yes, attach o	tach copy,						
II Ac2' AALIGIG!	cation of this se Published	eries in your office l audit in Fi	e, or in another office or agency? inancial Review Section; only complete				
l I == I			microfilmed?	Section			
		a computer print					
11. Retention Requirements	7 n e	e tollowing require	es the series to be kept:				
a. State Law	3	vears.	d. Audit period	years.			
b. Statute of limitation	0	years.	e. Administrative need2	vears.			
c. Federal law		years.	f. Federal retention instructions 3 or	· 5years.			
Attach copy or excert of laws or regulations. Explain administrative need. 34 CFR Parts 74.62 and 75.734-depending on federal program, record retention can either be three or five years. Since audit report is bound, the report cannot be separated, Publication of the audit for a given fiscal year can be extended into two subsequent state fiscal years. Also, audit files need to be referred to, or held until audit closure which explains two years							
administrative notes 12. Approved Disposition Instr		is agency recomme	ends that the file series be cut off at the end of each:	<u> </u>			
,		Calendar Year, 🖔	Fiscal Year; □ Other	then,			
- 3 7			2				
Transfer to State Recor	ds Center: hold	4veai	r(s): then				
			ned until final resolution of all lega	l claims or			
☐ Transfer to State Archiv	es for permane	ent retention.	audit quest	ions.*			
☐ Other (Specify)		4. 4. 4.	4	.1.			
			ewed prior to destruction since the fi igation, or activity going on beyond t				
end of the state fi	_		-	-He			
	ocar year.						
		•					
			•				
4							
	- 4 -						
			·				
		1					
These instructions apply to all prior and future accumulations of the series.							
Agency Head/Designee (Signat	ture)	Date	Records Management Officer (Signature)	Date			
Horhum O		113/16	Yab Bh	5/28/86			
	-	1,	I Survey D'areas	. L'			
Recommendations in para-		<u> </u>	State Records Committee (Signature)	Date			
graph 12 are approved.	State Aud	itor/Designee	1. 1. 1.	24-87			
(If disapproved, attach letter							
of explanation.) Secretary of State/Designee Uward Welds 24				12/2/87			
			01	1/1/17			
<u> </u>	Attorney G	eneral/Designee	Serry Sauge	49/8I			

F

	Publication No. 76—RM—1 for instructions on completing the sand History, Records Management Division, 330 Capito Section.					
FOR AGENCY USE	1. Agency Address	FOR RECORDS	MANAGEMENT USE			
Application Date	Georgia Department of Education Office of Administrative Services Division of Fiscal Services	Application Number				
Application Number	Grants Management Section 205 Butler Street, 1570 Twin Towers East Atlanta, Georgia 30334	Dete Received DEC 06 1984	Date Completed AR 2 9 1985			
2. Person to Contact Donald L. Moore	Working Title Teleph Senior Grants Administrator 656-2					
	5. Records Series Title (followed by title used in office; if d					
7/82	Annual State Audits		11			
6. Division and Office Function						
Fiscal Services Div	ent Section was authorized in March 1981 as vision to perform the function of resolving aim of funds (state and federal) related to	g fiscal aspect	s of audits,			
7,						
	·		-			
	<u>'</u>					
7. Record Series Description	This file contains the following documents (include form n	umbers and titles, if a	any):			
and Accounts for 1	Attach samples of the file. he annual state audit as published by the 87 School Systems and 16 Cooperative Educa	Georgia Departm tional Services	ment of Audits s Agencies			
(c) correspondence and (d) copies of	t, (b) copies of the auditor's workpapers to departmental program managers, local S correspondence to the Accounting Services luding copy of check(s).	chool Systems (or CESA directors			
	•					
	•					
			-			
File is arranged: Alphab and CE		irst, followed	by city systems			
8. Monthly Reference Rate	How often are records referred to which are:					
One to six months old1	00; Seven to twelve months old 50 ; Thirteen	to twenty-four mont	hs old <u>no</u> experien			
twenty-five months and old	er <u>no_experi</u> ence					
9. Annual Rate of Accumulat	_					
Letter-size drawers	; Legal-size drawers <u>2</u> ; Shelves	; Other (specify)	<u> </u>			
AR-50-71; Rev. 76	(Over)					

DEPARTMENT OF ARCHIVES AND HISTORY RECORDS MANAGEMENT DIVISION

b. Does the series contain confidential information requiring security handling? If yes, cite law or regulation. X c. Is this a virial record? X c. Is this a virial record? X d. Does this series have historical or long term research value? c. When one or two documents in the file make it necessary to keep the entirs file for a long period, could these documents be scheduled separative? x f. Is the information contained in this series were mobifished? If yes, attach copy. x f. Is the information contained in this series were analyzed and/or recorded in a summarized report? x f. Is the read outplication of this series were analyzed and/or recorded in a summarized report? x f. Is there a duplication of this series in your office, or in another office or agency? x f. Is there a duplication of this series in your office, or in another office or agency? x f. Is there a duplication of this series in your office, or in another office or agency? x f. Is there a duplication of this series in your office, or in another office or agency? x f. Is the record series result in a computer printout? x f. Is the record series result in a computer printout? x f. Is the series of a make coord series result in a computer printout? x f. Is the series of a make coord series result in a computer printout? x f. Is the series of a make coord series result in a computer printout? x f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the series of a series to be kept: a. State Lew y f. Is the seri		L X	If not, where is it?							
X d. Does this series have historical or long term research value?		x								
a. When one or two documents in the file make it necessary to keep the entire file for a long period, could these documents be sheddled searantly. X		X	c. Is this a vital rec	cord?						
X Steel with the special s		X								
Section Sect		v				necessary to keep the entire file for a long peri	od, could these			
Section Sect	X					whiched? If was attach early				
If yes, statech copy. If yes, where?							nrt?			
X If yes, where? X I. Is this series for a major portion of till regularly microfilmed? X I. Does the record series result in a comparer printout? The following requires the series to be kept: The following	_X_		If ves, attach copy.							
The following requires the series to be kept:		х		ation of this si	eries in your offic	e, or in another office or agency?				
11. Retantion Requirements The following requires the series to be kept: a. State Law D. Years. b. Statute of limitation D. Years. c. Federal retail law D. Years. d. Audit period D. Years. e. Administrative need D. Years. Attach copy or excert of laws or regulations. Explain administrative need. 34 CFR Part 74.62 Non-Federal audits - State and local governments and Indian tribal governments. 12. Approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; D. Fiscal Year; D. Other Then, Calendar Year; D. Fiscal Year; D. Other Then, Calendar Year; D. Fiscal Year; D. Other Transfer to State Records Center; hold Destroy. Transfer to State Records Center; hold Destroy. Transfer to State Records Center; hold Destroy. Transfer to State Archives for permanent retention. D. Other (Specify) * Piscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Recommendations in paragraph 12 are approved. Head (Signature) State Records Committee (Signature) Date Recommendations in paragraph 12 are approved. Head (State Attach letter of explanation.) Attorney General/Designee Autorney General/Designee Autorney General/Designee Autorney General/Designee Autorney General/Designee Autorney General/Designee			i. Is this series (or	a major portio	on of it) regularly	microfilmed?				
a. State Law Description Description Description Description Description Description Description Description Description Attach copy or excert of laws or regulations. Explain administrative need. Attach copy or excert of laws or regulations. Explain administrative need. 3					· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	<u> </u>			
b. Statute of limitation c. Federal law 3 years. f. Federal retention instructions C. Federal away Attach copy or excert of laws or regulations. Explain administrative need. 34 CPR Part 74.62 Non-Federal audits - State and local governments and Indian tribal governments. 12. Approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; Tiscal Year; Other then, Transfer to local holding area; hold year(s); then Transfer to local holding area; hold year(s); then Transfer to State Archives for permanent retention. Other (Specify) * Fiscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Recommendations in paragraph 12 are approved. If disapproved, attach letter of explanation.) Attorney General/Designee Attorney General/Designee Attorney General/Designee Attorney General/Designee Attorney General/Designee	11.	Retent	tion Requirements	The	e following require	es the series to be kept:				
b. Statute of limitation c. Federal law 3 years. f. Federal retention instructions C. Federal away Attach copy or excert of laws or regulations. Explain administrative need. 34 CPR Part 74.62 Non-Federal audits - State and local governments and Indian tribal governments. 12. Approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; Tiscal Year; Other then, Transfer to local holding area; hold year(s); then Transfer to local holding area; hold year(s); then Transfer to State Archives for permanent retention. Other (Specify) * Fiscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Recommendations in paragraph 12 are approved. If disapproved, attach letter of explanation.) Attorney General/Designee Attorney General/Designee Attorney General/Designee Attorney General/Designee Attorney General/Designee		a Sta	ta I aw	Q	Veare	d Audit period	l vears			
Attach copy or excert of laws or regulations. Explain administrative need. 34 CPR Part 74.62 Non-Federal audits - State and local governments and Indian tribal governments. 12. Approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; **32 Fiscal Year; Cother	1	_				- · · · · · · · · · · · · · · · · · · ·	• ·			
Attach copy or excert of laws or regulations. Explain administrative need. 34 CFR Part 74.62 Non-Federal audits - State and local governments and Indian tribal governments. 12. Approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; To State State Records Center; hold	ł .			3	years.	_	^			
Attach copy or excert of laws or regulations. Explain administrative need. 34 CFR Part 74.62 Non-Federal audits - State and local governments and Indian tribal governments. 12 Approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; Disposition Instructions This agency recommends that the file series be cut off at the end of each: Calendar Year; Disposition Instructions This agency recommends that the file series be cut off at the end of each: The approved Disposition Instructions This agency recommends that the file series be cut off at the end of each: Then					•	· .				
12. Approved Disposition Instructions				_	•	nistrative need.				
12. Approved Disposition Instructions		34 C	FR Part 74.62	Non-Federa	ıl audits - S	tate and local governments and	Indian tribal			
Calendar Year;		gove	rnments.			4				
Calendar Year;					:		_			
Calendar Year;	4.0									
☐ Hold in the current files areamonth(s)	12.	Appro	ved Disposition Instru		•					
□ Transfer to local holding area; hold			•	-	Cateridal Tear, E	i i scal i eal, 🗆 Other	uieii,			
□ Transfer to local holding area; hold		⊠ Ho	ld in the current files	area	_ month(s)2	year(s); then				
Transfer to State Archives for permanent retention. ☑ Other (Specify) * Fiscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) □ Date □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □										
Transfer to State Archives for permanent retention. Other (Specify) * Fiscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee Attorney General/Designee August Law		🛛 Tra	insfer to State Re∞rd	ls Center; hold	yea	r(s); then				
* Fiscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Qate Records Management Officer (Signature) State Records Committee (Signature) Date **State Records Committee (Signature) Date **Ally/ss Actioney General/Designee Autorney General/Designee **Ally/ss **Ally Autorney General/Designee **Ally Autorney Genera			•	-						
* Fiscal Year 83 audits were not released to Dept. until 7 or 8 months had passed in FY 84. Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Qate Records Management Officer (Signature) Date 12/3/84				es for permane	ent retention.					
Files were cut off off at end of FY 83 but all 203 audits were not received until August 84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature)		⊠ Otl	ner (Specify)		·					
84, which is 1 month into FY 85. In order to cover 3 year Federal audit period, files were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee Attorney General/Designee Attorney General/Designee	*	Fisc	al Year 83 aud	its were n	ot released	to Dept. until 7 or 8 months had	d passed in FY 84.			
were placed in inactive file after all were received; then held in CFA 2 years; then transfered SRC for 2 years; then destroy. Per Donald Moore - phone conversation - 1/4/85. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee Uwww Welley Attorney General/Designee Www Welley Attorney General/Designee										
These instructions apply to all prior and future accumulations of the series. These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date 12/3/84 State Records Committee (Signature) Date State Records Committee (Signature) Para approved. (If disapproved, attach letter of explanation.) Secretary of State/Designee Attorney General/Designee										
These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Agency Head/Designee (Signature) Date 12/3/84 State Records Committee (Signature) Date Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee Attorney General/Designee Attorney General/Designee							years; then			
These instructions apply to all prior and future accumulations of the series. Agency Head/Designee (Signature) Date Number 12/3/84	transfered SRC for 2 years; then destroy.									
Agency Head/Designee (Signature) Query Head/Designee (Signature) State Records Committee (Signature) Date State Records Committee (Signature) Query Plant (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee Query Head/Designee (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee		Per	Donald Moore	- phone co	nversation -	1/4/85.				
Agency Head/Designee (Signature) Query Head/Designee (Signature) State Records Committee (Signature) Date State Records Committee (Signature) Query Plant (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee Query Head/Designee (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee										
Agency Head/Designee (Signature) Query Head/Designee (Signature) State Records Committee (Signature) Date State Records Committee (Signature) Query Plant (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee Query Head/Designee (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee	ļ					·				
Agency Head/Designee (Signature) Query Head/Designee (Signature) State Records Committee (Signature) Date State Records Committee (Signature) Query Plant (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee Query Head/Designee (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee				,						
Agency Head/Designee (Signature) Query Head/Designee (Signature) State Records Committee (Signature) Date State Records Committee (Signature) Query Plant (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee Query Head/Designee (Signature) Plant (Signature) Attorney General/Designee Attorney General/Designee										
A. Wurman Cusp 12/3/84 State Records Committee (Signature) Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee State Auditor/Designee Secretary of State/Designee Attorney General/Designee State Auditor/Designee Attorney General/Designee		These	instructions apply to	all prior and f	uture accumulatio	ons of the series.				
A. Wurman Cusp 12/3/84 State Records Committee (Signature) Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee State Auditor/Designee Secretary of State/Designee Attorney General/Designee State Auditor/Designee Attorney General/Designee										
A. Wurman Cusp 12/3/84 State Records Committee (Signature) Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee State Auditor/Designee Secretary of State/Designee Attorney General/Designee State Auditor/Designee Attorney General/Designee	Ager	ıcy He	ad/Designee (Signati	uce)	Date	Records Management Officer (Signature)	Date			
Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Records Committee (Signature) Date State Records Committee (Signature) Liping State Auditor/Designee State Auditor/Designee State Auditor/Designee Liping		1	1 /	2	1,2/- /	10	11/ 1			
Recommendations in paragraph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee State Auditor/Designee Secretary of State/Designee Secretary of State/Designee Attorney General/Designee	$\angle 0$. 10	upman W4	<i>P</i>	112/3/84	(lauden Stipl)	1/39/84			
graph 12 are approved. (If disapproved, attach letter of explanation.) State Auditor/Designee State Auditor/Designee State Auditor/Designee State Auditor/Designee Secretary of State/Designee Attorney General/Designee						State Records Committee (Signatur	re) Date			
(If disapproved, attach letter of explanation.) Secretary of State/Designee 4/1/85 Attorney General/Designee			-	0 : • • •			11/1/			
of explanation.) Secretary of State/Designee **Mark Weldy ** 411/85** Attorney General/Designee **Secretary of State/Designee ** Attorney General/Designee ** A	(If disapproved, attach letter			State Auditor/Designee		Monto Smil	<u> </u>			
Attorney General/Designee Sevel Character 2/19/44			Secretary of State/Designee		Maward Welder	14/1/85				
27 17 18 18 18 18 18 18 18 18 18 18 18 18 18			Ì							
		n_74.	Bev 76	Attorney G		Jerry harden	- 3/A/3K			